February 2019 Job Bulletin

Summary

These employers have shared the following job opportunities with our membership. Please refer to full job descriptions on the following pages. Please reference WIIIN when replying to these postings, and best of luck to you in your job search!

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CalPERS | **Investment Risk and Performance - Investment Officer II** | **Sacramento County, CA**

Department Information:
California Public Employees' Retirement System (CalPERS) is a global institutional investor and the nation's largest public pension fund, with assets of approximately $348.29 Billion as of 1/24/2019. Headquartered in downtown Sacramento, CalPERS is situated in close proximity to the Napa Valley, San Francisco, Lake Tahoe, and other desirable destinations in California. Our people are deeply committed to our core values and their decisions and actions are guided by our investment beliefs.

If you thrive in a fast paced, challenging and rewarding environment where diversity in perspective and experience is valued, this may be the right opportunity for you.

Job Description and Duties:
Our Investment Risk and Performance team is currently seeking an Investment Officer II to independently produce timely, accurate and relevant investment risk reports and analytics to support investment decision making and, ultimately, the CalPERS mission.

Duties include but are not limited to:

- Produce accurate and timely risk reports and analysis for the CalPERS Board of Administration and senior management by actively participating in all aspects of the existing risk measurement and monitoring process
- Provide practical solutions to remedy risk measurement issues and analytical challenges
- Implement enhancements to existing risk measurement processes to improve relevance, quality and timeliness and, ultimately, support investment decision making
- Participate in analytical assignments to enhance understanding of Public Employees' Retirement Fund (PERF) and Affiliate trusts' investment risks
- Research and analyze information from a variety of data sources utilizing various available tools, including programming languages, and quantitative techniques

Desirable Qualifications:
In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

- Possession of an advanced degree, such as MBA or Masters; certifications or participation in professional programs such as CFA, FRM, CAIA, or others
- Strong analytical skills with keen attention to detail
- Excellent written and verbal communication skills
- Strong organizational skills with the ability to manage multiple priorities
- Ability to work both independently or in a group environment

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CalPERS	Investment Risk and Performance - Investment Officer II	Sacramento County, CA

Desirable Qualifications (cont'd):
- Possess a high degree of initiative and professionalism
- Be able to work well under pressure in a fast-paced environment
- Ability to be flexible and adapt to changes in priorities and assignments
- Microsoft Suite experience, particularly in Excel

How to apply: Visit the website for more information
https://jobs.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=144217

Equal Opportunity Employer The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

CalPERS | **Data Domain Analyst** | **Sacramento County, CA**

Department Information:
California Public Employees' Retirement System (CalPERS) is a global institutional investor and the nation's largest public pension fund, with assets of approximately $349.24 billion as of January 30, 2019. Headquartered in downtown Sacramento, CalPERS is situated in close proximity to the Napa Valley, San Francisco, Lake Tahoe, and other desirable destinations in California. Our people are deeply committed to our core values and their decisions and actions are guided by our investment beliefs.

If you thrive in a fast paced, challenging and rewarding environment where diversity in perspective and experience is valued, this may be the right opportunity for you.

Job Description and Duties:
Our Investment Servicing Division, Technology Management Unit is currently seeking an Investment Officer III to provide knowledge of investment strategies and investment systems to meet Investment Office needs and drive our CalPERS mission. The Technology Management Unit (TMU) of the Investment Servicing Division (ISD) is responsible for managing all aspects of investment technology and investment related data for the Investment Office (INVO) of CalPERS. This position will report into TMU.

Duties include but are not limited to:

- Serve as the subject matter expert on the following INVO data domains which at least include: Security Master File, Positions, Cash, Transactions, Corporate Actions, Pricing, Benchmarks and Portfolio Master File
- Liaise with the data stewards from the assigned program areas to understand their business requirements and work with the Associate Investment Manager and Data Governance team to establish governance that supports those business requirements
- Act as a change agent to establish, embed, and educate best practices around data governance and socialize this throughout INVO, to help ensure the transition to a data centric organization

Desirable Qualifications:
In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

- Flexibility to handle new functionality and learn new skills to support investment strategies or products
- Experience in business analysis and design for investment systems including analyzing business requirements and developing technical specifications
- Knowledge of the following Investment Data Domains: Security Master, Portfolio Master, Corporate Actions, Positions, Cash, Transactions
- Experience with utilization of Investment/Accounting Books of Record
- Ability to build consensus and facilitate decisions

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Desirable Qualifications (cont'd):

- Knowledge of Master Data Management governance principles and best practices
- Experience in business analysis of Investment products, tools and technologies
- Experience in large system/process implementations

Benefits:
CalPERS employees are eligible for a number of benefits. Health benefits and leave programs are available for most permanent, full-time employees and some permanent, part-time employees. Benefit eligibility may depend on length of service and may be subject to collective bargaining agreements, which are contracts negotiated between the State of California and employee organizations that define employees' wages, hours, and conditions of employment. Some added benefits CalPERS offers include:

- Alternate Work Schedules
- Flexible Work Hours
- Independently run child care facility located on CalPERS campus

How to apply: Visit the website for more information
https://jobs.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=144056

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

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Capital Group **Sales Operations Specialist Senior** **Los Angeles, CA**

Company Overview:
At Capital, we're committed to providing you with opportunities to broaden and deepen your knowledge and skills, and to grow personally, professionally and financially. If you're interested in continuing to Grow with Capital by pursuing a new role, please review the job description below to determine if this opportunity might be right for you. For additional information about how you can develop your career at Capital, please visit Grow with Capital.

In the Sales Operation Specialist Senior role, you will act as a business partner to a North American Distribution (NAD) client segment, guiding the development and execution of objectives and strategies, ensuring projects and initiatives are aligned to and achieving business goals. You will work closely with sales leadership, marketing and product management to develop strategies and go to market plans to further our Institutional goals and priorities.

Key Responsibilities:
- Develop and execute go-to-market strategies working with cross-functional NAD teams to drive segment results and further our institutional market share
- Define strategic sales plans that effectively enable our sales forces to deliver on sales goals and priorities
- Ensure the voice of sales and sales force needs are considered and incorporated in the development of strategies, initiatives and priorities
- Drive effectiveness and efficiencies for our institutional sales forces by implementing segmentation strategies, developing coverage and territory modeling, and defining sales tools and capabilities
- Work with NAD, segment and sales leadership to drive deliberate assessment of goals and metrics through dashboard development and SFDC tracking
- Implement sales operations capabilities and best practices across the Sales Operations team; ensure alignment across broad initiatives and client specific initiatives
- Lead and manage projects with broad business impact that may impact multiple functions
- Effectively work across NAD internal teams, building relationships and partnerships

Qualifications:
- 10+ years of financial services industry experience
- 5+ years of sales operations experience with strong product and/or project management exposure
- Candidates with Consulting, Product Management, Business Management or Strategy and Innovation
- Bachelor's Degree required. Masters or MBA preferred

How to apply: Visit the website for more information https://jobs.capitalgroup.com/job/Los-Angeles-Sales-Operations-Specialist-CA-90071/518103800/

February 2019 Job Bulletin

Canyon Partners **Asset Management Analyst, Associate** **Los Angeles, CA**

Company Overview:
Canyon Partners Real Estate, LLC is the real estate investing arm of Canyon Partners LLC, a money management firm and registered investment advisor headquartered in Los Angeles, California, with approximately $24 billion in assets under management. Canyon focuses on providing debt and equity capital for commercial real estate in primary and secondary markets across the U.S., primarily to facilitate asset acquisition, value-add re-positioning, development or recapitalization. Since 1990, Canyon and its affiliates have invested in transactions involving over 250 commercial real estate and mortgage assets with a total value in excess of $18.0 billion, including the origination of senior loans, mezzanine loans, preferred equity and joint venture equity. These investments are located across the country and encompass a diverse mix of property types including retail, multifamily, condominium, office, hospitality, industrial, land, and mixed-use.

Responsibilities:
- Financial Modeling
  - Create, modify, and maintain complex financial models related to project construction, financing, lease-up, operation, disposition, and payments to equity investors and lenders
  - Perform ad hoc analyses including the preparation of sensitivity, scenario, and yield analyses
- Monthly Draws
  - Process Operating and Construction draws throughout the month; insuring all documents are received per respective agreements, requested funding is reasonable, budget is being upheld, reallocations/change orders are appropriate and complete wire requests (when required)
- Interest Invoices
  - Create monthly interest invoices for all assigned assets and complete associated wire requests
- iLevel Software Project Management
  - Complete various standard and ad-hoc requests
- Quarterly & Annual Reporting
  - Complete initial updates to abstracts and manage revisions among asset management teams to ensure consistency
  - Contribute to maintenance of various investment trackers

Requirements:
- Education:
  - Bachelor’s or Master’s Degree in Business or Real Estate from top-tier university in a relevant course of study
- Experience:
  - 2 years of relevant full time work experience.

Canyon Partners | Asset Management Analyst, Associate | Los Angeles, CA

Requirements (cont'd):

- Qualifications:
  - Expertise in Excel and PowerPoint; must be able to apply formulas to develop and modify cash flow projections and models for operating assets and development project with complicated waterfalls
  - Superior attention to detail with regard to completeness, accuracy, consistency, and aesthetics
  - Familiarity with leases, purchase and sales agreements, management and leasing agreements, listing agreements, partnership agreements, loan agreements, construction agreements, consulting agreements, vendor agreements, and intetercreditor agreements
  - Strong analytical, interpersonal, problem solving, writing and communication skills
  - High level of initiative, superior attention to detail, and strong work ethic
  - Desire to be a member of a team of professionals who work in a collaborative environment

How to apply: Please send resume and brief cover letter to Human Resources at recruiting@canyonpartners.com. Please include "AM Analyst/Associate" and your name in the subject line.

February 2019 Job Bulletin

Causeway Capital Management **Research Analyst, Global Equities** **Los Angeles, CA**

Company Overview:
Causeway Capital Management LLC provides equity investment management services to corporations, pension plans, public retirement plans, sovereign wealth funds, Taft-Hartley pension plans, endowments and foundations, mutual funds, charities, private trusts, wrap fee programs and other institutions. The 100% employee-owned firm, based in Los Angeles, manages approximately $51 billion in international, global and emerging market equities, both long only and long-short. Causeway employs a unique blend of fundamental and quantitative investment strategies, and offers its clients access to the firm's proprietary risk analytics.

Position Overview:
The Research Analyst will assist Sr. Research Analysts and Portfolio Managers in conducting in-depth research for listed companies globally, principally within the Energy and Midstream industries. This will include constructing and maintaining financial models and projections, composing detailed investment memos, preparing and leading management meetings and examining financial, economic and industry trends in the U.S. and overseas. The Research Analyst will be assigned at least one Causeway senior investment professional as a mentor to enhance learning about stocks and markets. The tenure of the role will be 2 – 4 years.

Skills and Abilities:
- 2 - 4 years post-undergrad experience in a buy-side research, sell-side research or investment banking role
- Energy-related industry or research experience strongly preferred
- Undergraduate university degree with excellent academic credentials. Ideal candidate will have CFA or progress toward CFA
- A strong passion for equity investing and a respect for disciplined, value-oriented investment strategies
- Comprehensive understanding of accounting, financial statements and valuation methodologies
- Solid analytical, accounting and computer skills
- Excellent writing and oral communication skills; ability to articulate findings thoroughly, yet concisely
- Creativity and intellectual curiosity
- Demonstrated teamwork balanced with the ability to direct independent work

How to apply: Please visit us at www.causewaycap.com/contact-us

Qualified applicants will receive consideration for employment without regard to the fact or perception of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, military and veteran status, or any other basis protected by applicable federal, state or local law.

February 2019 Job Bulletin

Causeway Capital Management | **Associate, Institutional Sales and Consultant Relations** | **Los Angeles, CA**

Company Overview:
Causeway Capital Management LLC provides equity investment management services to corporations, pension plans, public retirement plans, sovereign wealth funds, Taft-Hartley pension plans, endowments and foundations, mutual funds, charities, private trusts, wrap fee programs and other institutions. The 100% employee-owned firm, based in Los Angeles, manages approximately $54 billion in international, global and emerging market equities, both long only and longshort. Causeway employs a unique blend of fundamental and quantitative investment strategies, and offers its clients access to the firm's proprietary risk analytics.

Position Overview:
The Institutional Sales Associate works closely with the Institutional Sales and Consultant Relations teams to assist with executing Causeway Capital Management's sales and consultant ratings strategies and achieve new business goals by providing effective business and relationship management support for the team. Los Angeles based.

Responsibilities:

- Serve as the internal resource for institutional sales/consultant relations teams.
- Engage in external communication with all levels of the plan sponsor community, providing detailed firm, product, and performance information to assist in furthering the positioning of CCM for success with a particular firm or to assist in furthering a particular institutional sales opportunity
- Respond to regular and ad hoc requests from plans and consultants
- Initiate and execute detailed competitor analysis, asset allocation reviews, and strategy positioning studies to help better articulate CCM strategy strengths through the use of available tools including:
    - eVestment
    - MMD
    - Finsearches
    - Causeway Analytics Risk Lens
    - Factset
- Work closely with Product Management and Marketing to improve the systems and processes used to generate, collect and store institutional data (firm, assets, product, etc.)
- Initiate and manage all systematic follow up
- Assist with sales reporting primarily through the use of Salesforce.com to ensure all activities and opportunities of the team are being accurately captured and reported
- Use available resources to build product knowledge on product strategies and vehicles
- Act independently and exercise sound business judgment on a daily basis, recognizing that the integrity of our product data used in sales and marketing material, consultant websites, and databases is crucial to new business opportunities

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Causeway Capital Management | Associate, Institutional Sales and Consultant Relations | Los Angeles, CA

Responsibilities (cont'd):

- Assist in other projects as necessary

Skills and Abilities:

- 1-3 years of consultant relations, sales, or sales support experience (preferably institutional) or investment consulting firm experience
- Series 7/63 strongly preferred
- Knowledge of the financial marketplace including, but not limited to: stocks, bonds, international investing, currency, alternatives etc.
- Experience with SalesForce, eVestment database and FactSet a plus
- Team-oriented and self-motivated
- Strong verbal and written communication skills

How to apply: Please visit us at www.causewaycap.com/contact-us

Qualified applicants will receive consideration for employment without regard to the fact or perception of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, military and veteran status, or any other basis protected by applicable federal, state or local law.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Dimensional | **Senior Associate, Financial Advisor Services** | **Santa Monica, CA**

Company Overview:
Dimensional is a global investment firm guided by deep convictions about the power of capital markets. We are a leader in applying advanced financial science to equity and fixed income investment strategies. By employing a rigorous and systematic investment approach, we seek to capture what the market offers in all its dimensions.

For more than 30 years, we have translated research into real-world investment solutions for clients. Our clients include financial advisory, pension funds, retirement plans, college savings plans, insurance companies, endowments and foundations, and sovereign wealth funds. Headquartered in Austin, Texas, with 13 offices around the world, Dimensional manages $517 billion globally as of December 31, 2018.

Dimensional Fund Advisor LP is an investment advisor registered with the Securities and Exchange Commission.

Job Description:
The Senior Associate will support Regional Directors in business development and client services activities for our financial advisor clients.

Responsibilities:
- Articulating complex investment principles and capital market research to financial advisors
- Educating financial advisors on why and how our portfolio solutions are constructed and work the way they do
- Interacting with advisors on practice management related issues
- Traveling with Regional Directors and developing strong business and personal relationships with key advisor clients
- Developing and delivering complex and educational investment presentations to financial advisors
- Developing and facilitating the production of complex client driven requests among a team of Associates
- Developing a robust understanding of the advisor industry and related business practices

Qualifications:
- MBA and/or CFA strongly preferred
- Four plus years of experience in the Financial Services/Investment industry
- Proactive desire to learn
- Strong analytical skills
- Solid quantitative problem-solving skills

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Dimensional	Senior Associate, Financial Advisor Services	Santa Monica, CA

- Excellent verbal and written communication and interpersonal skills
- Detail-oriented
- Able to work equally well in a team environment and independently
- Self-starter who is capable of managing multiple projects and meeting deadlines
- Strong computer skills (Excel and Access) with the ability to learn programs as needed

How to Apply:
Please visit the website for more information https://dimensional.wd5.myworkdayjobs.com/en-US/DFA_Careers/job/Santa-Monica/Senior-Associate--FAS_2018-4987

It is the policy of the Company to provide equal employment opportunity for all applicants and employees. The Company does not unlawfully discriminate on the basis of race, color, religion, creed, sex, gender, gender identity, gender expression, national origin, age, disability, genetic information, ancestry, medical condition, marital status, covered veteran status, citizenship status, sexual orientation, or any other protected status. This policy applies to all areas of employment including recruitment, hiring, training, job assignment, promotion, compensation, benefits, transfer, discipline, termination, and social and recreational programs.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Dimensional | **Associate, Financial Advisor Services** | **Santa Monica, CA**

Company Overview:
Dimensional is a global investment firm guided by deep convictions about the power of capital markets. We are a leader in applying advanced financial science to equity and fixed income investment strategies. By employing a rigorous and systematic investment approach, we seek to capture what the market offers in all its dimensions.

For more than 30 years, we have translated research into real-world investment solutions for clients. Our clients include financial advisory, pension funds, retirement plans, college savings plans, insurance companies, endowments and foundations, and sovereign wealth funds. Headquartered in Austin, Texas, with 13 offices around the world, Dimensional manages $517 billion globally as of December 31, 2018.

Dimensional Fund Advisor LP is an investment advisor registered with the Securities and Exchange Commission.

Job Description:
The Associate will support senior staff in business development and retention activities for our clients who are primarily fee-only Registered Investment Advisors. With initiative and proven success, the Associate will have the opportunity to work more closely with clients to perform more externally-facing tasks.

Responsibilities:
- Developing and constructing complex portfolio analysis for current Advisor clients and prospects
- Identifying and discussing key findings of portfolio analyses to clients
- Delivering educational investment related webinars to Advisor clients
- Answering the Financial Advisor hotline and providing answers and solutions to ad hoc investment questions and related client service
- Assisting in the initial development of investment related marketing materials and charts
- Developing a robust understanding of Advisor business practices
- Developing a deep understanding of capital market research and application to portfolio management

Qualifications:
- Bachelor's degree required with a strong academic record
- 1-2 years' experience in the Financial Services Industry (including internships)
- Solid understanding of Dimensional's investment philosophy
- Strong analytical skills
- Solid quantitative problem-solving skills
- Excellent verbal and written communication and interpersonal skills
- Detail-oriented

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Dimensional | Associate, Financial Advisor Services | Santa Monica, CA

Qualifications (cont'd):

- Able to work equally well in a team environment and independently
- Self-starter who is capable of managing multiple projects and meeting deadlines
- Strong computer skills (Excel and Access) with the ability to learn programs as needed
- Intention to pursue outside investment-related education (e.g., MBA, CFA, CFP)
- Ability to successfully pass the Series 7 within the first 120 days of employment in order to interact with clients

How to Apply:
Please visit the website for more information https://dimensional.wd5.myworkdayjobs.com/en-US/DFA_Careers/job/Santa-Monica/Associate--Financial-Advisor-Services_2019-5080

It is the policy of the Company to provide equal employment opportunity for all applicants and employees. The Company does not unlawfully discriminate on the basis of race, color, religion, creed, sex, gender, gender identity, gender expression, national origin, age, disability, genetic information, ancestry, medical condition, marital status, covered veteran status, citizenship status, sexual orientation, or any other protected status. This policy applies to all areas of employment including recruitment, hiring, training, job assignment, promotion, compensation, benefits, transfer, discipline, termination, and social and recreational programs.

February 2019 Job Bulletin

Dimensional | **Regional Director, Financial Advisor Services-Broker Dealer** | **Austin, TX**

Company Overview:
Dimensional is a global investment firm guided by deep convictions about the power of capital markets. We are a leader in applying advanced financial science to equity and fixed income investment strategies. By employing a rigorous and systematic investment approach, we seek to capture what the market offers in all its dimensions.

For more than 30 years, we have translated research into real-world investment solutions for clients. Our clients include financial advisory, pension funds, retirement plans, college savings plans, insurance companies, endowments and foundations, and sovereign wealth funds. Headquartered in Austin, Texas, with 13 offices around the world, Dimensional manages $517 billion globally as of December 31, 2018.

Dimensional Fund Advisor LP is an investment advisor registered with the Securities and Exchange Commission.

Job Description:
The Regional Director, Financial Advisor Services, is responsible for relationship management and business development of both existing and new clients in a specific region. They will lead all sales related activities as well as organize efforts of client services team members to effectively address the needs of advisors.

To be successful, the Regional Director must have a solid foundational knowledge of investments, capital markets and asset allocation theory. The ability to discuss the sophisticated investment solutions that Dimensional provides is critical to working with and influencing Advisors. Just as important, the Regional Director must have a strong business development and client service orientation and understand the issues and challenges Advisors face in building a client-centric, fee-based business.

Responsibilities:
- Sales leadership and management of a territory composed primarily of fee-only, high net worth financial advisors
- Develops and delivers strategies to recruit new advisor relationships and retention strategies for existing advisors
- Educates advisors on capital market behavior and investment theory
- Consults with advisor firms on building an efficient practice while providing a successful investment experience to clients
- Presents Dimensional Fund Advisors' investment capabilities, investment theory and performance to Financial Advisors, branch offices, company conferences and industry functions
- Formulates and executes tailored Dimensional initiatives and champions existing company initiatives

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

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Dimensional | Regional Director, Financial Advisor Services-Broker Dealer | Austin, TX

Responsibilities (cont'd):

- Be a team-player and sales and marketing thought leader within the Dimensional team
- Be a spokesperson and champion of the Dimensional brand and investment theory throughout the industry and marketplace
- Increase revenues, AUM and Advisor clients within the territory through the profitable growth of the Dimensional product suite

Qualifications:

- A personal alignment, understanding and appreciation of Dimensional's investment process, philosophy and business strategy
- Strong consultative sales abilities in building Advisor relationships and raising assets
- Extensive knowledge and network of fee-based Financial Advisors who may share a similar investment philosophy to Dimensional or with enough intellectual curiosity to want to learn more about it
- An entrepreneurial spirit with high energy and passion; a self-starter
- Must have 10+ years of experience in the Financial Services Industry
- Bachelor's Degree required; MBA or CFA strongly preferred
- Excellent written and verbal communication skills, particularly with regards to conveying technical investment approaches and key Dimensional selling points in a clear and compelling manner
- Ability to present Dimensional's products and philosophy to small and large groups
- Competitive but highly collaborative with the ability to work both independently and in a team environment
- Must be Series 7 licensed

How to Apply:

Please visit the website for more information https://dimensional.wd5.myworkdayjobs.com/en-US/DFA_Careers/job/Austin/Regional-Director--Broker-Dealer_2018-4734

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February 2019 Job Bulletin

DoubleLine | **Fund Accountant** | **Los Angeles, CA**

Position Overview:
The Fund Accountant will work on funds that invest in a portfolio of real estate related debt, commercial and residential mortgage loans and mortgage-backed securities, other securitized assets (including risk retention securities), index instruments, financing and hedging instruments and derivatives, and other debt and loan instruments. The Fund Accountant will coordinate and perform all accounting and finance functions for the fund.

Job Functions:
- Review and validate general ledgers maintained by external fund administrator for all fund entities
- Review daily, monthly, quarterly, annual accounting and reporting deliverables for all fund entities
- Monitor cash positions in all fund entities and project funding needs, prepare and submit payment and borrowing requests upon approval
- Monitor lender covenants. Prepare and submit lender reporting packages
- Review partnership allocations and investor statements, capital call calculations, distribution waterfall calculations to partners in accordance with terms of partnership agreements
- Review management fee calculations for investment partnerships; ensure accuracy of fee sharing calculations in accordance with terms of fee schedules
- Validate fund and investor performance calculations, including time-weighted return and IRR
- Coordinate and prepare fund financial statements and financial highlights for quarterly and annual reports; ensure all related footnotes and disclosure are in compliance with US GAAP. Coordinate and review conversion to local GAAP for foreign entity if needed
- Oversee statutory audits, coordinate with external and internal parties, and monitor audit progress

Qualifications:
- Bachelors' degree in Accounting or CPA license required
- Minimum of 5 years working experience in private equity partnership accounting
- Big-4 public accounting experience a plus
- Strong knowledge of accounting, generally accepted accounting principles and financial reporting is required
- Attention to detail and timelines required
- Proficiency in month/quarter/annual closings in US GAAP
- Understanding of real estate debt or private equity fund structures is required
- Experience with outside administrators and custodians preferred
- Knowledge of fixed income securities, debt instruments, alternative investments, securitization, or other investment products a plus
- Strong attention to detail, and a sense of urgency in gathering, synthesizing and communicating information

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DoubleLine | Fund Accountant | Los Angeles, CA

How to Apply:
Please visit https://doubleline.com/openings/. DoubleLine Group LP is an Equal Opportunity Employer.

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DoubleLine **Quantitative Financial Analyst** **Los Angeles, CA**

Position Overview

The Quantitative Analyst will participate in a fast-paced, multi-task environment in collaboration with analysts, traders and portfolio managers. He/she will be a significant contributor of internal risk system development, support the investment teams by implementing advanced analytical techniques to scrutinize large data sets and analyze portfolios and securities across a variety of asset classes. The Quantitative Analyst will present analysis to the investment team in a clear and concise manner. The ideal candidate should have a strong passion for quantitative research and insight generation.

Job Functions:

- Develop and maintain analytical solutions to scrutinize large data sets
- Manage and improve the fund's infrastructure, including tools for portfolio and risk management, counterparty exposures and market analysis
- Conduct surveillance of investment positions and track evolving risk factors
- Support portfolio managers by carrying out top-down and bottom-up research across multiple investment markets

Qualifications:

- Advanced degree in a quantitative discipline
- 1-4 years of direct experience in financial modeling with significant exposures in fixed income
- Excellent analytical skills and empirical research experience
- Strong programming skills in R, MatLab or VBA; knowledge about C++/C# or Python a plus
- Experience working with large datasets/databases
- Solid understanding of risk management, [sensitivities (greeks), VaR, and stress-testing/scenario analysis]
- Strong research skills, including ability to be creative in finding answers
- Ability to prioritize time and tasks effectively and meet deadlines
- Ability to present analysis clearly and effectively
- Good command of written and spoken English
- Outstanding initiative and a strong work ethic
- Excellent interpersonal, written and verbal communication skills
- Team-oriented and must possess strong integrity and professionalism

How to Apply:

Please visit https://doubleline.com/openings/. DoubleLine Group LP is an Equal Opportunity Employer.

DoubleLine | Quantitative Financial Analyst | Los Angeles, CA

How to Apply (cont'd):

The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed, to meet the ongoing needs of the organization.

February 2019 Job Bulletin

DoubleLine **Attorney, Bankruptcy/Restructuring** **Los Angeles, CA**

Position Overview:
The Attorney will work alongside multiple departments in connection with bankruptcy and restructuring matters.

Job Functions:
- Act as central point of contact within Legal Department for bankruptcy and restructuring matters
- Will support high yield, distressed asset, emerging market, commercial mortgage and ABS groups. This position will be the primary attorney on all insolvency and restructuring matters including investment-level workout and advising on distressed asset funds and investments
- Perform other legal and compliance tasks based on then-current needs in the department

Qualifications:
- J.D. from an ABA-accredited law school
- Member of the CA bar or ability to become certified as California in-house counsel
- Must have extensive commercial insolvency, restructure and workout experience
- Investment management and public and private fund experience would be beneficial
- Ability to interact professionally at all levels of a tightly-integrated team, including portfolio managers and traders
- Strong attention to detail and the ability to function independently

How to Apply:
Please visit https://doubleline.com/openings/. DoubleLine Group LP is an Equal Opportunity Employer.

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DoubleLine **Operations Specialist (Pricing)** **Los Angeles, CA**

Position Overview:
The Operations Specialist will be responsible for facilitating the accurate and timely valuation of various investment products managed by DoubleLine.

Job Functions:
- Manage daily and monthly pricing deadlines, insuring compliance with Firm's policies and procedures
- Review and analyze internal price exception reports
- Assist in pricing challenge process with third-party pricing vendors
- Liaise with third-party-vendors, including back office and pricing vendors
- Assist in periodic reporting for internal and external oversight groups
- Identify and implement enhancements to improve the efficiency and quality of pricing processes

Qualifications:
- BA/BS in Accounting or Finance preferred
- 3 to 5 years of experience supporting pricing/valuation for fixed income securities or alternative assets
- Experience in a daily valued mutual fund or hedge fund environment is a plus
- Proficiency in MS Excel
- Outstanding initiative and a strong work ethic
- Excellent interpersonal, written and verbal communication skills
- Team-oriented and must possess strong integrity and professionalism
- Strong problem-solving and analytical skills
- Exceptional attention to detail

How to Apply:
Please visit https://doubleline.com/openings/. DoubleLine Group LP is an Equal Opportunity Employer.

The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed, to meet the ongoing needs of the organization.

February 2019 Job Bulletin

DoubleLine **Quantitative Analyst/Financial Engineer** **Los Angeles, CA**

Position Overview:
The Quantitative Analyst will participate in a fast-paced, multi-task environment in collaboration with analysts, traders and portfolio managers. He/she will be a significant contributor of internal risk system development, develop computing platform/applications to deliver analytics to various users.

Job Functions:
- Develop and maintain analytical solutions to scrutinize large data sets; integrate new models and enhance existing products. It requires writing up C++/C# codes and debugging existing code
- Assist validating the code and data structure of risk system built in house. This will include significant efforts in testing functions and provide technical suggestions and feedback
- Lead efforts for other one-off application/tool development and enhancement
- Work closely with developers to ensure product delivery in a timely manner

Qualifications:
- Advanced degree in computer science or equivalent engineering background
- 2+ years of experience in developing applications in financial institutions preferably with fixed income trading or research
- Strong programming skills in C++/C# as well as Python, particularly interfaces across different programming languages, and how to make large volume of computations more scalable and efficient
- Experience working with large datasets/databases
- Strong attention to details and result driven with high standard
- Strong research skills, including ability to be creative in finding answers
- Ability to prioritize time and tasks effectively and meet deadlines
- Ability to present analysis clearly and effectively
- Good command of written and spoken English
- Outstanding initiative and a strong work ethic
- Excellent interpersonal, written and verbal communication skills
- Team-oriented and must possess strong integrity and professionalism

How to Apply:
Please visit https://doubleline.com/openings/. DoubleLine Group LP is an Equal Opportunity Employer.

The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed, to meet the ongoing needs of the organization.

February 2019 Job Bulletin

GlobeFlex Capital | **Quantitative Investment Analyst** | **San Diego, CA**

Company Overview:
GlobeFlex Capital, an employee-owned global equity manager, located in San Diego, California, is looking for an investment analyst with basic quantitative experience. The successful candidate will join our investment team, which is currently managing over $4B in assets for institutional clients across the global equity market. The position requires 2-4 years of relevant finance experience, with knowledge of equity markets (international a plus), fundamental factor research, and familiarity of risk models and optimizers. Client servicing and communication skills are also a plus. In addition, candidates should be able to work well in a team, be highly self-motivated with the ability to execute independently.

Responsibilities include:
- Develop new ideas and participate in fundamental factor, construction and other related research projects
- Participate in enhancing and developing overall portfolio strategy
- Coordinate information and data for the investment team decision making
- Potential for client and consultant interaction

Candidate Qualifications:
- Strong work ethic, highly organized, ability to multi-task, detail-oriented, and motivated to excel
- Team focus
- 2-4 years of relevant finance experience
- An understanding of company financial statements and the role fundamentals play in the success of individual companies
- Basic familiarity with quantitative techniques, risk models and optimizers
- CFA designation candidates and/or MBA with FactSet experience is desired

How to Apply: Please send resumes to James Peterson, jpeterson@globeflex.com

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Hotchkis and Wiley | **Research Associate** | **Los Angeles, CA**

Company Overview:
Hotchkis & Wiley is an institutional asset management firm overseeing U.S. and global value equity and high yield portfolios for clients worldwide. The firm currently manages approx. $30 billion in assets and is majority owned by its management and employees. For more information refer to our website, www.hwcm.com.

Position Description:
Hotchkis & Wiley is seeking a highly motivated individual to become part of our Research Associate Program. The Research Associates support our Investment Team, which currently consists of 22 members. The program is a two year program (which the company may extend to three years) and would provide an excellent foundation for someone who wants to eventually become an equity analyst or portfolio manager for an institutional asset management firm. While this program was originally designed to give pre-MBA candidates the unique opportunity to experience the asset management business prior to Business School, we will not discount applications from interested MBA or MFin candidates whom we believe would derive benefit from our program. Note that the applicant must be able to legally work in the U.S. without sponsorship.

The Research Associate will work together with our equity analysts/portfolio managers in conducting in-depth fundamental research for companies within one or more industries, including financial modeling and preparation of investment memos. The position is located in Los Angeles.

Specific Responsibilities Include:
- Research and analyze potential investments and monitor current portfolio investments
- Construct and maintain detailed financial models including long term projections and valuation estimates
- Engage with company management as well as conduct calls and meetings with analysts and industry experts
- Compose investment updates and assist in creation of detailed investment presentations
- Understand and incorporate relevant economic and industry trends
- Provide analysis for client service as needed

Skills & Experience Required:
- Bachelor's Degree (CFA a plus) with excellent academic credentials
- A passion for equity investing combined with creativity, integrity, and intellectual honesty
- Strong analytical and quantitative skills, including intermediate knowledge of Excel, accounting and finance. Experience with Bloomberg a plus
- 2-5 years of relevant experience in investment banking, accounting, or related financial services
- Good communication skills, particularly written
- Team oriented individual who is willing to take the initiative and accept increasing responsibility

February 2019 Job Bulletin

Hotchkis and Wiley	Research Associate	Los Angeles, CA

How to Apply:
Qualified candidates may apply by emailing a resume and cover letter to human.resources@hwcm.com

Hotchkis & Wiley is an Equal Opportunity employer (EEO), and all employees and applicants will be entitled to equal employment opportunities when employment decisions are made. Hotchkis & Wiley will take affirmative action to recruit, hire, train and promote individuals in all job classifications without regard to race, religion, color, age, sex, national origin, citizenship, pregnancy, veteran status, sexual orientation, physical or mental disability, gender identity, or membership in a historically under-represented group.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Impax Asset Management | **Intermediary Sales, Business Development** | **West Coast**

The Company:
Impax Asset Management LLC, formerly Pax World Management LLC, is investment adviser to Pax World Funds and a pioneer in the field of sustainable investing. The firm offers a diverse lineup of mutual funds and separate accounts focused on the risks and opportunities arising from the transition to a more sustainable global economy. Each Pax strategy integrates environmental, social and governance (ESG) research into the investment process to better manage risk and deliver competitive long-term investment performance. Since 1971, we have made it possible for investors to pursue financial returns while aligning their investments with their values. Headquartered in Portsmouth, New Hampshire, we serve the investment needs of individuals, financial advisors and institutional investors. Our rapidly growing company of approximately 55 employees, offers a friendly, collaborative and professional work environment.

Opportunity:
Impax Asset Management LLC, investment adviser to Pax World Funds, and a pioneer in the field of sustainable investing, is seeking an intermediary sales professional to develop business in the West Coast region. This position will report directly to the Vice President, Intermediary Business Development.

Qualifications:

- Proven sales / wholesaling experience in developing and managing intermediary relationships in the West Coast region
- Established relationships with RIAs, financial advisors, broker-dealers, banks, and other intermediaries
- Strong communication, time management and territory management skills
- Seven plus years proven business development experience in the West Coast region
- Highly motivated and a team player
- Experience in Sustainable / ESG / Impact investing field preferred
- Highest standards of personal honesty and integrity
- Bachelors' degree required (advanced degree or professional designation preferred)
- Series 7 and 63 licenses required

Compensation:
Impax Asset Management provides competitive compensation and benefits packages commensurate with experience. We are an equal opportunity employer committed to high standards of corporate social responsibility, both in our investment approach and in the way we try to conduct our own business. Women and minorities are encouraged to apply.

How to Apply: Visit the website for more information https://paxworld.com/opportunities/intermediary-sales-business-development-asset-management/

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Meketa Investment Group **Research Analyst, Fixed Income** **Carlsbad, CA**

Position Summary:
The Research Analyst is a member of the Public Markets Manager Research Team, the group within Meketa that performs due diligence on equity, fixed income, and hedge fund managers. The primary responsibility of the analyst is to research and analyze fixed income investment managers. The individual will work with the firm's consultants and other investment professionals and provide investment recommendations to the firm's clients. The position is based in our Carlsbad, CA office.

Essential Responsibilities:
- Meet with and evaluate the capabilities of fixed income managers
- Identify promising new managers in the relevant asset class
- Draft comprehensive manager meeting notes and prepare manager analyses
- Present manager analyses at team meetings and critique the analyses of others
- Prepare presentation documents and assist with recommendations to clients
- Monitor the performance of managers with existing client investments
- Write client memos on managers as required
- Present manager search documents to clients as required
- Prepare research and updates on the relevant asset class

Desired Experience:
The Research Analyst is expected to have general investment knowledge and familiarity with the investment consulting and investment management industries. Candidates should possess 3 to 5 years of relevant investment experience. The candidate should have a strong understanding of equity and fixed income markets and be highly motivated. An individual who is a committed team player, has strong communication skills, is well organized and is willing to learn, and is detail-oriented, are other desirable attributes.

Required Skills, Experience, Knowledge:
- Minimum of 3 years of relevant work experience in the investment industry
- Bachelor's degree required
- MBA and CFA charterholder or candidate preferred
- Strong analytical and quantitative skills
- Superior writing, presentation, communication, and interpersonal skills
- Solid computer skills including facility with Microsoft Word and Microsoft Excel

How to Apply: Please send resume with cover letter for the position and location for which you are applying via e-mail to: RecruitingRE@meketagroup.com

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Meketa Investment Group | Research Analyst, Fixed Income | Carlsbad, CA

How to Apply (cont'd):
Meketa Investment Group, Inc. is an Affirmative Action/Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, marital or veteran status, or the presence of a non-job-related disability.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Meketa Investment Group **Performance Analyst** **Westwood, MA**

Position Summary:
The Performance Analyst must be capable of working with MIG's more complex client relationships. The Performance Analyst will also work with other MIG departments to ensure proper work flow, recommend and initiate work flow improvements, and increase inter-department communication.

Job Requirements:
- Bachelor's Degree in Finance, Economics, or related field
- Progress towards CFA designation preferred
- Ability to gather, organize, and coordinate data from disparate sources
- Excellent quantitative skills with strong knowledge of investment statistics
- Facility with spreadsheet programs and word processing software
- Demonstrated skill at analyzing, evaluating, and reviewing quantitative information, with a high degree of accuracy
- Excellent attention to detail and organized work habits
- Ability to work efficiently and accurately under time pressure
- Ability to work well with others both internally and externally
- Familiarity with financial and statistical concepts
- Ability to work independently using prudent judgement and to pro-actively seek out new projects

Responsibilities:
- Independently gather, organize, and verify financial data related to client accounts and investment managers and strategies
- Apply knowledge of economic indicators, investment markets, attribution and benchmarks to analysis of investment results
- Maintain and update regularly databases of investment information
- Calculate and verify client-related investment data and statistics
- Produce client-ready data for quarterly and monthly reviews, including reviewing data for accuracy and reasonableness
- Investigate and resolve performance discrepancies; reconcile and validate results, ensuring that asset transfers and prices are appropriately reflected
- Collaborate on the development of internal indices and analytical tools
- Work with Investment Analysts and Consultants with special projects as needed
- Fulfill any and all other duties deemed necessary by management

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Meketa Investment Group | Performance Analyst | Westwood, MA

Measures of success:

- Accuracy and timeliness of client-related work product
- Level of proficiency with internal proprietary software, as well as external data providers such as Bloomberg, Thomson Reuters, and Morningstar Direct
- Level of effectiveness in interacting with external data suppliers (custody banks, investment managers)
- Contribution to improvements in the efficiency of the company's data oriented processes and procedures
- Maintenance of good working relationships with other employees
- Levels of satisfaction of Investment Analysts and Consultants as users of the Performance Analyst's services

How to Apply: The position is located in our Carlsbad, CA office. Please send resume with cover letter via e-mail to: RecruitingSD@meketagroup.com

Meketa Investment Group, Inc. is an Affirmative Action/Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, marital or veteran status, or the presence of a non-job-related disability.

February 2019 Job Bulletin

Oaktree Capital | **Analyst, Portfolio Analytics, Risk and Reporting** | **Los Angeles, CA**

Company Overview:
Oaktree is a leader among global investment managers specializing in alternative investments, with $124 billion in assets under management as of September 30, 2018. The firm emphasizes an opportunistic, value-oriented and risk-controlled approach to investments in credit, private equity, real assets and listed equities. The firm has over 900 employees and offices in 18 cities worldwide. For additional information please visit our website at www.oaktreecapital.com.

Scope and Responsibilities:
As Oaktree's Portfolio Analysis and Reporting team continues to expand its suite of client and portfolio management reports, we are seeking an individual to help produce reports as well as engineer and implement operational production routines to ensure that high quality reports are delivered accurately, consistently and on time.

Responsibilities:
- Successfully deliver analyses and reports to clients, prospects, consultants and investment teams by understanding Oaktree's complex, systematic investment process, markets invested in, financial instruments used and reporting processes
- Evolve our reporting suite in response to, and in anticipation of, client and industry demands
- Coordinate, to the extent needed, the production of reporting content needed from other Oaktree departments, including Legal, Compliance, Accounting, and Marketing
- Master system technology to learn to create data extracts for reporting purposes. Review financial data for various Oaktree portfolios and develop charts and tables for presentations and publications;
- Serve as a subject matter expert and resource to Product Specialists, Marketing Representatives, Portfolio Managers and Client Services
- Conduct, as necessary, competitor analysis, performance contribution/attribution analysis, and other reports at the request of members of Marketing, Client Relations and the Investment Teams

Experience Required:
- 1-2 years of experience at an Asset Management company, Investment Bank or other related financial services company
- Familiarity with credit instruments (high yield bonds, senior loans and convertible securities) is preferred
- Knowledge of relevant reporting outputs and metrics including portfolio accounting, performance reporting, risk metrics and portfolio characteristics.
- Familiarity with different reporting perspectives: Region/Country breakdown, industry breakdown, maturity distributions, credit quality ratings

February 2019 Job Bulletin

Oaktree Capital | Analyst, Portfolio Analytics, Risk and Reporting | Los Angeles, CA

Experience Required (cont'd):

- Comfortable and capable of working with portfolio managers, prospects and clients to understand and define reporting requirements
- Experience analyzing financial data and metrics with sufficient familiarity to recognize potential issues
- Experience managing and manipulating large amounts of data in Microsoft Excel

Personal Attributes:

- Outstanding initiative and a strong work ethic
- Ability to operate independently on short and long term goals
- Excellent interpersonal skills with the ability to leverage firm wide resources in an effective and judicious manner
- Detail-oriented and a natural problem solver; have the resolve to independently research problems and offer solutions
- Organized and able to manage multiple projects with differing priorities to meet deadlines
- Team-oriented and must possess strong integrity and professionalism and share Oaktree's common goal of excellence
- Passion for improving systems and processes

Education:
Bachelor's degree required

How to Apply: Visit the website for more information https://careers-oaktreecapital.icims.com/jobs/1647/analyst%2c-portfolio-analytics%2c-risk-and-reporting/job
Oaktree Capital Management, L.P. is an equal opportunity employer.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Oaktree Capital | **Associate, Corporate Finance** | **Los Angeles, CA**

Company Overview:
Oaktree is a leader among global investment managers specializing in alternative investments, with $124 billion in assets under management as of September 30, 2018. The firm emphasizes an opportunistic, value-oriented and risk-controlled approach to investments in credit, private equity, real assets and listed equities. The firm has over 900 employees and offices in 18 cities worldwide. For additional information please visit our website at www.oaktreecapital.com.

Scope and Responsibilities:
Oaktree is seeking an individual to be an Associate on the Corporate Finance team. Responsibilities of the Corporate Finance team include (i) analyze and communicate historical and projected financial performance to internal and external stakeholders, (ii) manage the annual budgeting process, (iii) evaluate the financial impact of business development, (iv) execute capital markets transactions and (v) various other initiatives to support Senior Management. Responsibilities will include:

- Prepare materials to be presented to Senior Management and the Board of Directors
- Develop corporate, department and project earnings and cash flow forecasts
- Analyze the profitability of Oaktree's business including expense allocations, margin metrics and growth opportunities
- Analyze drivers of historical financial performance, including key trends that are impacting the business
- Prepare annual budgets, and understanding key trends in business unit resource utilization
- Evaluate potential new business development and the associated financial ramifications
- Support corporate financing activities, including preparation of materials for lenders and rating agencies
- Assist in the preparation of public filings and other internal and external communication documents, including financial analyses for the quarterly earnings release and call
- Measure our performance and valuation relative to peers and other relevant benchmarks

Experience Required:

- 2-5 years of corporate finance, FP&A, accounting, investment banking or consulting experience
- Outstanding analytical skills
- Building and working with complex financial models
- Basic understanding of public company financial statements and accounting
- Knowledge of Microsoft Excel
- Familiarity with SAP BPC or other financial planning and analysis software a plus

Personal Attributes:

- Self-starter with a proven ability to take initiative
- Responsible with a strong work ethic and sense of dedication

Oaktree Capital | Associate, Corporate Finance | Los Angeles, CA

Personal Attributes (cont'd):

- Excellent interpersonal, verbal and written communication skills
- Works well under pressure and with time constraints
- Outstanding organization skills with high attention-to-detail
- Team-oriented with strong integrity and professionalism
- Must be able to handle highly confidential information and situations with professionalism and tact

Education:
Bachelor's degree from a top college or university

How to Apply: Visit the website for more information https://careers-oaktreecapital.icims.com/jobs/1678/associate%2c-corporate-finance/job

Oaktree Capital Management, L.P. is an equal opportunity employer.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

PIMCO | **Account Associate/Analyst** | **Newport Beach, CA Austin, TX and New York, NY**

Job Description:
The Account Associate Group serves a unique and dynamic role that is based around the core responsibility of servicing PIMCO's institutional clients. The individuals that make up this team work within the broader account management group to ensure delivery of the highest level of service to clients. The primary responsibility of the associates and analysts is to work alongside account managers as part of dedicated relationship teams, gathering, analyzing, and discussing economic and fixed income trends, evaluating portfolio structures and strategies, and delivering performance attribution analyses. In addition to client servicing responsibilities, most members of the group participate in the Chartered Financial Analyst (CFA) program through the CFA Institute.

Key Relationships:
PIMCO Investment Professionals including other members of the Account Management Group, Product Managers and Associates, and Portfolio Managers and Trade Assistants Current and prospective clients

Major Responsibilities:
- Gather, analyze, and discuss market trends and data with colleagues and clients
- Analyze portfolio characteristics in the context of broader investment themes
- Evaluate risk reports, perform attribution research and conduct scenario analysis
- Create customized client reports and respond to ad-hoc inquiries
- Draft internal presentations and prepare client-servicing materials
- Summarize and explain complex financial and economic concepts to educate clients

Position Requirements:
- Demonstrated proficiency with Microsoft Excel and strong knowledge of software applications in general, including but not limited to index-provider databases, query tools and Bloomberg
- Self-starter, ability to work within the firm's demanding and highly focused environment
- Outstanding relationship building skills
- Ability to clearly articulate analysis, written and verbally
- Knowledge of fixed income securities and portfolio management techniques
- Work effectively with all levels of personnel as part of a team
- Excellent time management, multi-tasking, organization and communication skills
- Clear commitment to PIMCO's culture, values and approach

Education:
Must possess a four-year college degree with a preferred major in Business/Finance, Economics, or Accounting
Progress toward the CFA designation is a plus

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

PIMCO	Account Associate/Analyst	Newport Beach, CA Austin, TX and New York, NY

Account Analyst:
Ideal candidates should have 0-2 years of experience in the financial services industry and a strong interest in fixed income and economics. College internships in finance, client-oriented roles are preferred.

Account Associate:
Ideal candidates should have 2-4 years of experience in financial services, asset management, investment banking or accounting. A strong background and/or interest in fixed income and economics is important. Ideal candidates are familiar with fixed income instruments and the economic underpinnings of the fixed income asset class.

How to Apply: Visit the website for more information
https://careers.pimco.com/?_ga=2.172733923.1755206734.1548879376-594517809.1534796618

February 2019 Job Bulletin

Verus **Consulting Associate** **El Segundo, CA**

Company Overview:
Verus is an independent, institutional investment consulting firm. Since 1986, we have been working closely with our clients and other professionals to add value to their investment portfolios by providing research driven investment solutions that address their specific needs. Through independent, conflict-free advice and investment expertise, our professionals strive to be the driving force that empowers clients to achieve their investment objectives. We are looking for a talented professional who embodies our firm values of diligence, professionalism, expertise, client service, and collaboration.

We offer a competitive benefits package including medical, dental, life, disability, and vision insurance; 401(k) program with a company match; profit sharing; section 125 cafeteria plan; CFA and other professional certifications sponsorship; 11 paid holidays; and 15 days of paid time off the first year of employment.

In addition, our boutique firm allows us to have an exceptionally convivial corporate culture with opportunities for career development and cross-departmental collaboration. On top of strengthening growth and partnerships in the work environment, Verus promotes happy and healthy living with a variety of employee appreciation initiatives, a good sense of humor, and several company events throughout the year.

Job Purpose:
Verus is in search of an experienced, self-motivated individual to service our institutional client consulting function in our El Segundo, CA office. Candidates should be process-minded, detail oriented, capable, flexible, and focused on their results.

The Consulting Associate acts as the primary resource for Consultant support. Responsibilities include: meeting preparation, investment policy development, asset allocation studies, investment manager coordination, responding to client requests and assisting consultant in new business development.

Prerequisites:
- Bachelor's Degree in Business required; preferably Finance
- MBA, Masters of Finance, and/or CFA Level II candidacy preferred
- Two or more years of analytical and research experience in a related field
- Solid knowledge of financial investing techniques; knowledge and familiarity with the major markets
- Basic understanding of pensions, defined contribution plans and non-profits

How to Apply:
For consideration, e-mail resume and salary requirements to jobs@verusinvestments.com. No phone calls, please. Verus is an Equal Opportunity Employer.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Verus **Performance Analyst** **Seattle, WA**

Company Overview:
Verus is an independent, employee-owned, provider of non-discretionary consulting and discretionary management services to a wide variety of institutional investors, including endowments and foundations, corporate defined benefit and defined contribution plans, public pension plans, and multi-employer trusts. We are headquartered in Seattle, with additional offices in Los Angeles & San Francisco.

Our clients rely on us for the thoughtfulness of our investment research and personalized approach to their portfolios. Through independent, impartial advice and investment expertise, our professionals strive to be the driving force that empowers clients to achieve their enterprise objectives. We are looking for talented professionals who embody our firm values of diligence, professionalism, expertise, client service, and collaboration.

Our boutique culture allows opportunities for career development and cross-departmental collaboration. On top of strengthening growth and partnerships in the work environment, Verus provides a competitive benefits package, and promotes healthy living through work/life quality and flexibility.

Job Purpose:
Verus is in search of a self-motivated individual to join our downtown Seattle office. Candidates should be process-minded, detail-oriented, efficient, flexible, and results-focused.

The Performance Analyst is primarily responsible for entering and maintaining data, producing data and reports, and providing client support.

Essential Functions:
- Enter client performance data using bank statements or verify imported bank data
- Load and maintain various databases, process account transactions effectively
- Perform routine and custom queries in databases, follow proper procedures to minimize errors
- Verify current and historical work for correct entry, accuracy, and proper codes
- Generate quarterly performance reports for client meetings
- Generate monthly updates
- Create custom spreadsheets and analysis
- Keep colleagues informed of the status of the performance reports and other project status
- Collect, reconcile and analyze investment manager returns
- Resolve data issues with custodians and money managers
- Provide input on portfolio performance/attribution

February 2019 Job Bulletin

Verus | Performance Analyst | Seattle, WA

Prerequisites:

- Bachelor's degree required; preferably accounting, finance or business
- Experience in banking, accounts payable/receivable, payroll, or data analysis
- Keen attention to detail and reviewing others' work for accuracy
- Proven time management/project prioritization skills
- Solid knowledge of Microsoft Excel required

How to Apply:
For consideration, e-mail resume and salary requirements to jobs@verusinvestments.com. No phone calls, please. Verus is an Equal Opportunity Employer.

February 2019 Job Bulletin

Voya **Associate Product Manager** **New York, NY**

Company Overview:
The Associate Product Manager will support the efforts of the Senior Equity Product Manager and broader product management team, which acts as a liaison between investment, distribution and other internal and external business partners. The primary responsibility the Product Managers is to serve as a product ambassador for Voya's equity products. The individual in this role is expected to be a subject matter expert for the equity team's investment strategies and help champion equity products, providing regular sales/distribution support, product advocacy and competitive insight. This person will work closely with other members of the broader Product team as well as Marketing, Sales, Client Portfolio Managers, and Investment teams to deliver on the highest priority initiatives on the product agenda. This position will support Senior Equity Product Manager within a team dedicated to developing new product, positioning current capabilities, and driving growth across Voya Investment Management's institutional, intermediary and retirement business.

Essential Functions:

- Serve as a subject matter expert/ point of contact for Sales/Distribution for equity specific product-related questions
- Build and maintain an intimate level of knowledge on institutional and retail investment vehicles, providing regular feedback on competitive intelligence and product development opportunities
- Conduct ongoing research and analyze competitor information in support of product positioning, market developments, portfolio performance
- Actively identify product marketing opportunities based on industry trends, current market environment and competitive advantages
- Update and maintain accurate records of current product offerings and attributes
- Collaborate with Senior Product Manager, Sales, Marketing and Investment teams to build and maintain strong, consistent client materials
- Help facilitate and execute on key product initiatives across business functions, including but not limited to, new product launches, sales campaigns
- Support the learning & development for sales training initiatives
- Update / Monitor internal sources to ensure accuracy of product related information

Knowledge, skills & abilities:

- Minimum 3-5 years of investment management experience required, preferably in a Product
- Management/ Investment Specialist type role
- Enthusiasm for the financial markets and investment management; knowledge of fundamental and quantitative equity strategies a plus
- Solid understanding of the institutional and retail marketplace: understanding investment vehicles, client needs, market trends and the competitive landscape

Voya | Associate Product Manager | New York, NY

Knowledge, skills & abilities (cont'd):

- Strong problem solving and analytical abilities including demonstrated experience with research, data gathering and ability to think strategically
- Strong interpersonal and relationship building skills, with a validated ability to collaborate with diverse, multi-functional teams
- Comfort manipulating and analyzing data sets. Quantitatively oriented, experience producing/ analyzing fund information
- Knowledge of data sources for performance, flows and meaningful competitive information is a plus
- (Morningstar, Lipper, FactSet, Bloomberg, eVestment)
- Concrete understanding of Microsoft Excel, Word, and PowerPoint required
- Strong verbal and written communication
- Excellent Interpersonal, organizational and project management skills
- CFA or interest in working towards one

How to Apply: Please visit https://godirect.wd5.myworkdayjobs.com/voya_jobs/job/NY-New-York-230-Park-Ave/AssociateProduct-Manager_JR0019914 Voya is an equal opportunity employer and we are committed to maintaining a diverse workforce. Voya has been recognized for many of our diversity practices

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Voya | **Strategic Analysis Manager** | **New York, NY**

Job Description:
As the Strategic Analysis Manager, you will lead and manage market research to inform, influence and support our investment manager's product, marketing and sales strategy across multiple channels (Retail, Institutional and DCIO).

Responsibilities:

- Direct the market research for the investment management organization supporting product, marketing, investments and sales and spanning multiple channels (retail, institutional and DCIO).
- Apply knowledge and experience to update and further research initiatives spanning a wide range of investment management areas including pricing, positioning (product and firm), industry trends (e.g. DB, DC, asset class), investment themes (ESG, Smart Beta) and other ad hoc topics.
- Provide support and contribute to quarterly/regular management needs/initiatives (e.g. AUM, flows, fees, etc. relative to peers) including business intelligence, segmentation and marketing campaign development
- Manage the firm's relationships with research vendors, coordinate research reports purchased, and delivery of reports and information to the organization, working in close partnership with Strategic Sourcing/Procurement

Requirements:

- Strong knowledge of the investment management marketplace, products, and trends within retail,
- institutional and retirement market channels
- Proven experience in market research and competitive analysis projects
- Excellent communication (written and verbal) and relationship management skills; strong presentation skills with ability to articulate complex concepts and influence decision-making.
- Dedicated, proactive and self-motivated with ability and affinity to collaborate with peers and multiple levels within Investment Management and across the Voya organization.
- Strong organizational and analytical skills
- Proficient in industry research and databases (i.e. Strategic Insight, Cerulli, Morningstar, eVestment) with the ability to source relevant data, synthesize themes and present insights
- Management experience. Ability to direct staff and peers to accomplish business goals and develop toward professional goals.
- Able to excel in a dynamic environment
- Bachelor's Degree required, MBA preferred

How to Apply: Please visit https://godirect.wd5.myworkdayjobs.com/voya_jobs/job/NY-New-York-230-Park-Ave/Strategic-Analysis-Manager_JR0019966-1 Voya is an equal opportunity employer and we are committed to maintaining a diverse workforce. Voya has been recognized for many of our diversity practices.

February 2019 Job Bulletin

The Walt Disney Company | **Senior Analyst, Pension & Investments** | **Burbank, CA**

Company Overview:
At Disney Corporate you can see how the businesses behind the Company's powerful brands come together to create the most innovative, far-reaching and admired entertainment company in the world. As a member of a corporate team, you'll work with world-class leaders driving the strategies that keep The Walt Disney Company at the leading edge of entertainment. See and be seen by other innovative thinkers as you enable the greatest storytellers in the world to create memories for millions of families around the globe.

The Walt Disney Company, together with its subsidiaries and affiliates, is a leading diversified international family entertainment and media enterprise with the following business segments: media networks, parks and resorts, studio entertainment, consumer products and interactive media. From humble beginnings as a cartoon studio in the 1920s to its preeminent name in the entertainment industry today, Disney proudly continues its legacy of creating world-class stories and experiences for every member of the family. Disney's stories, characters and experiences reach consumers and guests from every corner of the globe. With operations in more than 40 countries, our employees and cast members work together to create entertainment experiences that are both universally and locally cherished.

This position is with The Walt Disney Company, which is part of a business segment we call The Walt Disney Company (Corporate).

The Walt Disney Company is an equal opportunity employer. Applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status. Disney fosters a business culture where ideas and decisions from all people help us grow, innovate, create the best stories and be relevant in a rapidly changing world.

Job Summary:
At Disney, we'return storytellers. We make the impossible, possible. We do this through utilizing and developing cutting-edge technology and pushing the envelope to bring stories to life through our movies, products, interactive games, parks and resorts, and media networks. Now is your chance to join our talented team that delivers unparalleled creative content to audiences around the world.

The Corporate Treasury Department functions as an in-house investment bank, financial advisor and investment manager for The Walt Disney Company. Disney's Treasury has an unparalleled reputation for innovative investment management and financial risk management techniques.

The Pension and Investments Group within Corporate Treasury oversees over $20 billion of retirement plan assets encompassing both defined benefit (pension) and defined contribution (401(k)) plans. The company's pension plan is invested in a broad array of diversified investments including domestic and international equities, fixed income and alternative investments (private equity, venture capital, real estate and hedge

February 2019 Job Bulletin

The Walt Disney Company | Senior Analyst, Pension & Investments | Burbank, CA

Job Summary (cont'd):
funds) as well as derivatives and other uniquely detailed security structures. The (401(k)) plans are equally well-represented save for the illiquid and derivatives-based instruments that often reside in the alternatives category.

The Pension and Investments Group is a forward-thinking team that seeks to engage its investment mandate with intelligence, prudence and quickness – both in thought and action. Our mission is to select the best investment vehicles and structures on behalf of The Walt Disney Company's retirement plan participants against an ever-changing backdrop of the world's financial markets and economic conditions. This includes viewing and researching the financial markets and its agents (managers, brokers, consultants) with respect and agility, but also inquisitively and skeptically, to make sure the investment partnerships we engage in today are both beneficial in talent and character to generate market-beating results net-of-fees needed for tomorrow.

The Corporate Treasury Department seeks a highly qualified individual to fill the position of Senior Analyst within the Pension and Investments Group. As an integral member of the Team, the Senior Analyst will be primarily responsible for overseeing existing investment structures and managers, monitoring market conditions on a real-time as well as long-term basis and selecting and incorporating new investment vehicles and managers into the portfolios. Responsibilities include performance and attribution analysis, risk and exposure analysis, market research, identification of new investment opportunities and talent, presentations to senior management, legal contract review and negotiation and special projects.

Basic Qualifications:
- Minimum 4+ years of appropriate knowledge, investment experience and hiring expertise devoted to external manager talent gained from work at a large institutional investor (such as a pension fund, endowment or consulting firm)
- Experience utilizing analytical investment skills and tools applied to advanced investment return and risk problem solving
- Ability to conduct thorough research
- Great communication skills, both verbal and written
- Top notch ability to conduct qualitative and quantitative analysis
- Enthusiasm for the business/financial markets and institutional asset management
- Proficiency in Microsoft Word, Excel, PowerPoint, Outlook
- Ability to interact comfortably with all levels of management
- Ability to work independently and take ownership of projects and results
- Strong documentation skills with the highest attention to detail

The Walt Disney Company | Senior Analyst, Pension & Investments | Burbank, CA

Basic Qualifications (cont'd):

- A facility for the lingo, nomenclature, practices, and qualities leading to the highest caliber of investment performance. An unwavering ethical, moral and mature business and personal character compass
- Strong presentation skills and organizational skills
- Ability to assign priorities to multiple requests for information, while ensuring integrity, accuracy, completeness and timeliness of data

Preferred Qualifications:

- Prior asset management experience in the consulting or plan-sponsor or investment management fields is preferred
- Advanced certifications and training in Excel, Barra, Factset, Bloomberg, and options/futures-related trading and any additional real-time functional investment analytic systems are helpful. Additional programming capabilities are welcome

Required Education:

- BS or BA Required
- Substantial course work and grounding in finance, accounting, statistics and micro/macro-economics
- CFA and/or MBA favorable

How to Apply: Visit the website for more information https://jobs.disneycareers.com/job/burbank/senior-analyst-pension-and-investments/391/10251194?cid=19063

February 2019 Job Bulletin

Western Asset | **ESG Research Analyst** | **Pasadena, CA**

Overview:
The ESG Research Analyst will monitor ESG data and news for issuers, provide support for the firm's ESG research efforts, work with other internal teams to develop capabilities and processes, and assist in the development of Investment Management (IM) tools and marketing materials. The analyst will help to develop the firm's value proposition and contribute to the firm's thought leadership in ESG.

Responsibilities/Duties:

- Conduct surveillance of ESG issues
    - Monitor third-party vendor data, news and credit research
    - Provide appropriate reports on issuer and industry ESG issues
- Provide analysis and support for ESG client reports and research
    - Perform quantitative analysis for client ESG reports
    - Facilitate responses to ESG-related client requests and RFPs
    - Support Research Analysts by conducting industry and issuer ESG analysis
    - Facilitate and participate in ESG engagement with issuers
- Collaborate with other internal teams to develop Western Asset's ESG capabilities
    - Work with Technology, Legal and Client Services to develop ESG reporting and compliance functions
    - Participate in quality assurance and release testing
    - Work with Risk/Analytics on ESG performance attributions and portfolio risk/return assessment
- Work on product development and marketing initiatives
    - Create model ESG portfolios and related presentation content
    - Contribute to ESG thought leadership

Competencies:

- 3-5 years of relevant work experience, demonstrating the ability to perform analytical and research tasks
- Passion for aligning financial returns with environmental and societal impact
- Self-motivated with ability to work independently and to adapt to changing environment
- Ability to meet tight deadlines while exercising strong attention to detail
- Excellent analytical and problem solving ability, financial, mathematical and statistical skills
- Proficiency in Excel, Microsoft Access
- Solid knowledge of a major programming language, i.e. Visual Basic
- Strong communication skills, both written and verbal

February 2019 Job Bulletin

Western Asset | ESG Research Analyst | Pasadena, CA

Academic Qualifications (minimum requirements):
- Bachelor's degree in related discipline
- Chartered Financial Analyst (CFA) encouraged

How to Apply: Please apply directly at http://www.westernasset.com/us/en/careers/jobs.cfm?group=pm

EQUAL EMPLOYMENT OPPORTUNITY ("EEO") Western Asset Management is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, age, marital status, medical condition (including pregnancy and related conditions), physical or mental disability, protected veteran status, and/or any other characteristic protected by law.

February 2019 Job Bulletin

Wilshire Associates Inc. | **Analyst** | **Pittsburgh, PA**

Job Description:
Wilshire Associates Incorporated is seeking an investment professional to join the Wilshire Private Markets (WPM) Group. WPM is a global private markets solutions provider, managing commingled discretionary fund of funds, customized separate accounts and providing investment consulting services across private asset classes. WPM currently manages approximately $5 billion of institutional capital, including investments in private partnerships, direct co-investments and secondary limited partnership interests with a focus on buyouts, venture capital, distressed strategies and real assets.

This individual will be a member of the WPM investment team, working closely with senior management of the division.

Responsibilities:
- Contributing member of WPM investment team, with responsibilities throughout the investment process
- Helping maintain WPM's research database
- Acting as key member of deal teams, conducting due diligence and drafting investment memos for fund investments and transactions (e.g., co-investments and secondaries)

Required Experience and Skills:
- Bachelor's degree from top-tier school
- Excellent analytical skills (both quantitative and qualitative); internship at a nationally recognized investment banking, management consulting or financial services firm is preferred
- Outstanding written and oral communication skills
- High proficiency in Microsoft Office (particularly Excel)
- Ability to work independently and efficiently under time pressure in a fast- paced environment with a special attention to detail

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision & Life insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

February 2019 Job Bulletin

Wilshire Associates Inc. | Analyst | Pittsburgh, PA

How to apply (cont'd):
Wilshire Associates Incorporated is an Equal Opportunity Employer, Minority/Female/Disability/Veteran. Wilshire Associates Incorporated is an SEC registered investment adviser and required to track certain political contributions under Rule 206(4)-5. As such, you may be required to disclose your prior political contributions.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | **Analyst, Senior Analyst** | **Santa Monica, CA**

Job Description:
Wilshire Associates has four business units; Wilshire Consulting, Wilshire Analytics, Wilshire Funds Management and Wilshire Private Markets (“WPM”). Since its founding in 1972, Wilshire Associates has evolved from an investment technology firm into a global advisory company specializing in investment products, consulting services, and technology solutions. We have maintained throughout our history our strong commitment to our clients and have worked to retain our position of leadership in providing innovative ideas to the investment industry.

Wilshire Private Markets is a global private markets solutions provider, managing multi-investor discretionary funds, customized separate accounts and non-discretionary advisory services. WPM invests in private partnerships, direct co-investments and secondary limited partnership interests with a focus on buyouts, venture capital, private credit and private real assets, and currently manages and advises on approximately $8.5 billion of institutional capital. We have offices in the United States, Europe, and Hong Kong.

The expected start date for this position is January 2019. This individual will be a member of the WPM investment team, working closely with senior management of the division.

Responsibilities:
- Contributing member of WPM investment team, with responsibilities throughout the investment process
- Helping maintain WPM’s research database
- Acting as key member of deal teams, conducting due diligence and drafting investment memos for fund investments and transactions (e.g., co-investments and secondaries)

Required Experience and Skills:
- Bachelor’s degree from top-tier school
- 0-3 years of experience, preferably in finance
- Excellent analytical skills (both quantitative and qualitative); internship at a nationally recognized investment banking, management consulting or financial services firm is preferred
- Outstanding written and oral communication skills
- High proficiency in Microsoft Office (particularly Excel)
- Ability to work independently and efficiently under time pressure in a fast- paced environment with a special attention to detail

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity

February 2019 Job Bulletin

Wilshire Associates Inc. | Analyst, Senior Analyst | Santa Monica, CA

Our Offer (cont'd):

- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision & Life insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | **Analyst, Alternative Investments** | **Santa Monica, CA**

Job Description:
Wilshire Associates Incorporated is a global investment advisory firm that offers customized, institutionally based solutions to meet the investment needs of our clients. Wilshire seeks an Analyst to join its dedicated Manager Research Team. This team of professionals provides investment manager due diligence, rating, and recommendation support to Wilshire Funds Management (WFM) portfolio managers and clients, as well as to Wilshire's Consulting Division. The Analyst position is suited for people who have recently graduated from college and have some professional working experience. An Analyst will work closely with senior investment team members and will develop professional skills in a variety of areas. We are looking to identity self-motivated candidates with strong academic backgrounds and professional drive. WFM is dedicated to providing customized investment solutions in the areas of manager research, asset allocation portfolio construction, and risk management to institutional and intermediary clients. Wilshire's Consulting division, established in 1981, is well known and respected for providing investment consulting services to large pension funds, endowments, foundations and insurance companies.

Key Responsibilities:
- Support the team's senior manager research professionals in all aspects of manager due diligence
- Tasks include, but are not limited to, generating quantitative analysis, preparing reports and presentations, data collection and organization
- Opportunity to participate in hedge fund manager meetings once the analyst demonstrates mastery of core responsibilities
- Support other investment activities related to market analysis, performance analysis, investment research, and client servicing
- Attend all internal weekly investment research meetings as well as Investment Committee meetings

Required Skills and Background:
- BA/BS degree required
- Strong verbal and written communication skills and quantitative and analytical ability required
- Strong Microsoft Excel skills

Desired Skills and Background:
- Business and finance related majors preferred
- 1-2 years of relevant work experience preferred
- Progress towards or desire to participate in the CFA and CAIA programs is preferred
- Knowledge of investments and interest in capital markets and hedge fund/alternative investments is highly desired
- Strong Microsoft Office application skills desired
- Experience with Visual Basic for Applications preferred but not required

Wilshire Associates Inc. | Analyst, Alternative Investments | Santa Monica, CA

Desired Skills and Background (cont'd):
- Attentive to detail and accuracy
- Team player and client centric

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | **Senior Institutional Fundraiser, Senior Associate/Vice President (DOE)** | **Santa Monica, CA or Pittsburgh, PA**

Company Overview:
Wilshire Associates is a leading global independent investment consulting and services firm and provides consulting services, customized investment products, and analytics solutions to plan sponsors, investment managers and financial intermediaries. Headquartered in Santa Monica, CA, its four business units include Wilshire Funds Management, Wilshire Analytics, Wilshire Consulting and Wilshire Private Markets. Wilshire Funds Management provides customized multi-discipline, multi-manager and hedge fund investment solutions to financial intermediaries serving retail and institutional investors. Wilshire Analytics incorporates Wilshire's investment technology product offerings. Wilshire Consulting provides investment consulting services, including asset allocation, investment structure, manager search and performance measurement to some of the nation's largest public and corporate retirement plans, endowments, foundations, and major insurance companies. Wilshire Private Markets was founded in 1996 and for more than two decades has assisted pension funds, endowments, and foundations to invest in private partnerships focused on a broad range of private capital strategies.

Wilshire Private Markets manages approximately $8.5 billion in assets under advisement/management. We have a global perspective on the private markets with worldwide research capabilities and a major international client base. Both global and regional mandates are structured to meet client investment objectives. Today there are more than 40 professionals in Wilshire Private Markets working in four locations: Santa Monica (Western US), Pittsburgh (Eastern US), Amsterdam (Europe), and Hong Kong (Asia/Pacific).

Role and Responsibilities:
Wilshire is seeking to recruit an institutional fundraiser to raise assets across WPM's various investment strategies and help expand our growing private markets advisory business. This individual should have a solid understanding of the institutional marketing process, be able to effectively articulate the investment philosophy and strategies of Wilshire, have demonstrated success cultivating a strong network in the marketplace that has resulted in winning mandates, and be equipped to lead the sales process from opening the door to closing the sale, bringing in the necessary management and investment team resources along the way. The role will focus primarily on sophisticated institutional buyers across North America. Existing direct relationships with corporate and public plans, insurance companies, endowments, foundations, and multi-family offices are preferred. The successful candidate will be a self-starter who can identify, prioritize and gain access to new investors within the requisite channels. Familiarity with private equity is required as it is imperative that this individual be familiar with the in-depth due diligence process associated with institutional investor commitments within the private markets. Travel may be extensive at times, particularly around targeted fundraising periods which will require more intensive prospecting.

February 2019 Job Bulletin

Wilshire Associates Inc.	Senior Institutional Fundraiser, Senior Associate/Vice President (DOE)	Santa Monica, CA or Pittsburgh, PA

Required Experience and Skills:
- A minimum of five years of experience in an institutional fundraising role with a well-regarded private equity firm, fund of funds, placement agent, real estate firm or private equity investment consultant
- An established track record of raising assets from sophisticated institutional buyers such as endowments, foundations, public & corporate plans, and larger family offices
- Solid theoretical and practical private equity investment knowledge
- Strong business judgment
- The ability to effectively execute a majority of the sales process on his/her own
- A skilled long-term relationship-builder with excellent client-facing instincts

Personal Qualities:
- A self-starter who is hard working and results oriented
- Maturity, polish and personal presence to effectively interface with sophisticated prospects and clients
- Strong verbal and written communication skills - the ability to present ideas with precision and conviction
- A passion for excellence
- An entrepreneurial bent and a “roll-up-the-sleeves” orientation
- Organized, thorough and detail-oriented
- A natural team-oriented individual who is able to partner effectively with other senior colleagues
- Must be comfortable with travel which can be extensive at times, particularly around targeted fundraising periods
- Easygoing and able to work well with different personality types and with colleagues across functions and global geographies
- A high degree of integrity and professionalism

Required Education:
- Bachelor’s degree

Preferred Education:
- Strong academic credentials
- An advanced degree (e.g., MBA) and/or professional designation (e.g., CFA) is preferred

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year

Wilshire Associates Inc. | Senior Institutional Fundraiser, Senior Associate/Vice President (DOE) | Santa Monica, CA or Pittsburgh, PA

Our Offer (cont'd):

- 401(k)/Roth 401(k)/Medical/Dental/Vision insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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February 2019 Job Bulletin

Wilshire Associates Inc. | **Associate Vice President, Global Client Group** | **Santa Monica, CA**

Job Description:
Wilshire's Funds Management Division (WFM) is looking to add an Associate Vice President responsible for ownership of all channel and division-specific marketing projects including planning, development, communication, execution and measurement of initiatives. This position reports to the head of WFM's Global Client Group.

Day-to-day, this individual will work across several of WFM's key initiatives and clients, playing an integral role in delivering value-added marketing support across a range of applications, including standard and custom pitchbooks, fact sheets, brochures, and website content. This individual will lead the execution of marketing programs from inception through completion, collaborating with stakeholders across the organization.

Key Responsibilities:
- Deploy successful marketing campaigns and own their implementation from concept to execution
- Produce valuable and engaging financial advisor facing content for a variety of distribution channels, including our website
- Build and manage a rich content/editorial calendar, including product fact sheets, client approved marketing pieces, and value-added collateral
- Measure and report performance of marketing campaigns and assess against goals
- Maintain a high level of professional conduct ensuring that all WFM compliance and firm policies are adhered to
- Be organized and diligent in tracking progress toward business objectives and coordinating with appropriate WFM home office staff

Desired Skills and Backgroud:
- Bachelor's degree in Marketing or related field
- 5-10 years marketing experience, preferably in the financial services industry
- Understanding of asset allocation, investment vehicles and capital markets
- Experience designing complex marketing programs and reporting on results
- Proven experience in devising and leading marketing campaigns
- Strong communication skills, both written and verbal, and the ability to identify, cultivate and maintain relationships
- Demonstrated project management skills
- Ability to adapt to a changing environment and change focus and priorities as a result

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | Associate Vice President, Global Client Group | Santa Monica, CA

Our Offer:

- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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February 2019 Job Bulletin

Wilshire Associates Inc. **Senior Analyst** **Pittsburgh, PA**

Background:
Wilshire Associates Incorporated is a global investment advisory firm that offers customized, institutionally based solutions to meet the investment needs of our clients. Wilshire's Consulting division, established in 1981, is well known and respected for providing investment consulting services to large pension funds, endowments, foundations and insurance companies. Wilshire's Consulting clients include some of the world's largest fund sponsors with combined assets totaling nearly $1 trillion.

Wilshire Associates' Consulting Division is seeking qualified candidates for a Senior Analyst that would work on an established consulting team, based in Pittsburgh, PA. The key responsibilities and requirements for this position are as follows:

Investment Responsibilities:
- Coordinate the preparation and review of performance reports to be distributed to clients
- Assist with special projects. Topics are likely to include asset allocation, investment structure, manager evaluations, and selection/termination.
- Participate in Investment Research projects
- Frequent communication with clients and Client Board/Committee presentation development and delivery

Required Qualification and Skills:
- Undergraduate degree (preferably in finance, accounting, math, or equivalent).
- 2-3 years relevant experience.
- Strong written, verbal, and quantitative analysis skills.
- Knowledge of investments and financial markets.
- Ability to work independently with limited supervision as well as in a team environment
- Ability to manage multiple projects concurrently
- Attention to detail and ability to work with deadlines
- Proficiency in Microsoft Office tools (Word, PowerPoint, Excel)
- Experience with electronic data retrieval from a number of sources including databases, data providers, and websites. Candidates should be comfortable manipulating diverse data sources/formats and relational database technology.

Preferred Qualification and Skills:
- Progress toward CFA or MBA is preferred.

February 2019 Job Bulletin

Wilshire Associates Inc. Senior Analyst Pittsburgh, PA

Our Offer:

- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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February 2019 Job Bulletin

Wilshire Associates Inc. **Investment Associate** **Santa Monica, CA**

Job Description:
Wilshire Associates has four business units; Wilshire Consulting, Wilshire Analytics, Wilshire Funds Management and Wilshire Private Markets ("WPM"). Since its founding in 1972, Wilshire Associates has evolved from an investment technology firm into a global advisory company specializing in investment products, consulting services, and technology solutions. We have maintained throughout our history our strong commitment to our clients and have worked to retain our position of leadership in providing innovative ideas to the investment industry.

WPM is a global private markets solutions provider, managing multi-investor discretionary funds, customized separate accounts and non-discretionary advisory services. WPM invests in private partnerships, direct co-investments and secondary limited partnership interests with a focus on buyouts, venture capital, private credit and private real assets, and currently manages and advises on approximately $8.5 billion of institutional capital. We have offices in the United States, Europe, and Hong Kong.

Responsibilities:
- Contributing member of WPM investment team with responsibilities throughout the investment process
- Acting as key member of deal teams with responsibilities for sourcing potential investment opportunities, conducting due diligence and drafting investment memorandums for fund investments and co-investments
- Ongoing monitoring of existing investments
- Completing special project assignments

Preferred Experience and Skills:
- Candidate should possess 3-5 years of relevant investment experience within the private markets
- Outstanding written and oral communication skills
- Excellent analytical skills (both quantitative and qualitative)
- High proficiency in Microsoft Office (particularly Excel)
- Ability to work independently and efficiently under time pressure in a fast- paced environment with a special attention to detail

Required Education:
- Bachelor's degree preferably from top-tier school

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity

Wilshire Associates Inc. | Investment Associate | Santa Monica, CA

Our Offer (cont'd):

- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision & Life insurance

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

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February 2019 Job Bulletin

Wilshire Associates Inc. | **Client Service Senior Analyst, Associate** | **Santa Monica, CA**

Job Description:
Wilshire Funds Management (WFM) is looking to add a Senior Analyst/Associate to its Global Client Group. WFM provides a full range of outsourced investment advisory services to leading insurance companies, broker dealers, asset managers, RIAs and family offices. This position reports to a Vice President of WFM's Global Client Group.

The Client Service Senior Analyst/Associate will be an integral member of the Global Client Group, providing support to the team's senior professionals. This role is suited for individuals with 2-4 years of professional working experience. The position comes with high visibility and will provide the successful candidate with significant interaction within and across the firm. We are looking to identify self-motivated candidates with a solid academic background, enthusiasm for working in the investment industry, and strong professional drive.

Key Responsibilities:

- Support the team's senior professionals in all aspects of client servicing including generating quantitative analysis, designing and preparing client-specific quarterly reports, fund/market commentary, talking points, and webcast materials
- Perform reconciliation of investment holdings (equity and fixed-income) and characteristics on Wilshire's proprietary systems
- Calculate investment performance for Wilshire portfolios and their corresponding benchmarks; audit portfolio returns for accuracy
- Prepare and execute trade files; liaise with fund companies and custodians to ensure smooth trading
- Understand Wilshire's product offerings and operational structure to allow for effective response to client inquiries
- Assist with the development and production of sales and marketing collateral

Desired Skills and Background:

- Bachelor's degree required. Related disciplines (i.e. Finance, Business, Economics, Accounting) are preferred
- 2-4 years of relevant work experience preferred
- Advanced quantitative/analytical ability and Excel skills required
- Prior experience with investment holdings reconciliation is desired; ability to analyze and interpret characteristics associated with investment holdings
- Prior experience calculating investment performance and analyzing performance attribution is preferred; ability to identify and resolve performance dispersions
- Strong communication skills, both written and verbal, and the ability to identify, cultivate and maintain relationships

Wilshire Associates Inc. | Client Service Senior Analyst, Associate | Santa Monica, CA

Desired Skills and Background (cont'd):

- Superior attention to detail and excellent organizational skills; ability to multi-task and work under tight deadlines
- Prior experience with investment applications; prior knowledge of Morningstar Direct and/or Bloomberg is an advantage
- Candidate must be collaborative, a team player, extremely client-centric, and possess a strong integrity and professionalism

Our Offer:
An international, dynamic, entrepreneurial work environment
Competitive compensation

How to apply: Please apply directly at www.wilshire.com. No phone calls please.

Wilshire Associates Incorporated is an Equal Opportunity Employer, Minority/Female/Disability/Veteran. Qualified applicants will receive consideration for employment without regard to the fact or perception of their race, creed, religion, color, ancestry, national origin, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, weight, height, or AIDS/HIV status.

Wilshire Associates Incorporated is an SEC registered investment adviser and required to track certain political contributions under Rule 206(4)-5. As such, you may be required to disclose your prior political contributions.

WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | **Information Technology & Data Analytics – Analyst/Associate (DOE)** | **Santa Monica, CA**

Job Description:
Wilshire Associates Incorporated is seeking an information technology professional to join the Wilshire Private Markets (WPM) Group. WPM is a global private markets solutions provider, offering discretionary fund of funds and non-discretionary advisory services to institutional clients worldwide. WPM currently manages approximately $8 billion of institutional capital, including investments in private partnerships, direct co-investments and secondary limited partnership interests spanning all private market strategies. As information technology and data analytics have become an increasingly important area of focus for our business, this individual will work alongside the WPM investment and operations teams to manage the initial implementation, integration and integrity of third party software, databases, and data across functions. Successful candidates will be responsible for analysis, design, implementation and maintenance of WPM's third-party software and database systems, including applications for its investment management, accounting and investor reporting functions. She/he will provide support for internal and external clients by developing, maintaining and enhancing existing systems and processes related to data gathering, quality, and consumption.

Key Responsibilities:
- Perform a full range of database support including the initial implementation and ongoing support of WPM's third party data and software platform
- Operate autonomously as well as part of a team based on the scope and the requirements of the programming projects
- Develop and maintain internal processes for data gathering, quality control and consumption.
- Custom application development
- Understand and interpret users and project stakeholder's ideas into specific technology solutions
- Work closely with end users to develop and enhance solutions
- Develop technical documentation

Desired Skills and Background:
- Bachelor or advanced degree in Computer Science
- Knowledge of MS Dynamics is a plus
- Knowledge of MS Azure Cloud
- Concepts of database and system security
- Principles and practices of database administration (DBA)
- Principles and practices of research methodology and data analysis
- Experience with GitHub
- Dockers and Kubernetes knowledge is a big plus
- Operational Data Store modeling, design and development

February 2019 Job Bulletin

Wilshire Associates Inc. | Information Technology & Data Analytics – Analyst/Associate (DOE) | Santa Monica, CA

Desired Skills and Background (cont'd):
- Strong proficiency and knowledge of SQL objects and its variation among popular databases
- Knowledge with Microsoft SSRS and SSIS
- Strong debugging skills and excellent problem solving skills

Our Offer:
- An international, dynamic, entrepreneurial work environment
- Competitive compensation package, including a bonus opportunity
- 3 weeks of vacation, 8 paid holidays per year
- 401(k)/Roth 401(k)/Medical/Dental/Vision & Life insurance

How to Apply: Please apply directly at www.wilshire.com. No phone calls please.

Wilshire Associates Incorporated is an Equal Opportunity Employer, Minority/Female/Disability/Veteran. Qualified applicants will receive consideration for employment without regard to the fact or perception of their race, creed, religion, color, ancestry, national origin, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, weight, height, or AIDS/HIV status.
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WOMEN IN INSTITUTIONAL INVESTMENTS NETWORK

February 2019 Job Bulletin

Wilshire Associates Inc. | **Investment Summer Analyst** | **Santa Monica, CA**

Job Description:
Wilshire Associates Incorporated is seeking a college undergraduate student to join the Wilshire Private Markets (WPM) division for a summer internship. This is a full-time, ten-week internship. This person must be graduating in the Fall of 2019 or Spring of 2020. After completion of your internship, there is the potential for a full-time position upon graduation.

WPM is a global private markets solutions provider, managing commingled discretionary fund-of-funds as well as customized separate accounts and non-discretionary advisory services. WPM invests in private partnerships, direct co-investments and secondary limited partnership interests with a focus on buyouts, venture capital, distressed strategies and real assets, and currently manages approximately $5 billion of institutional capital. This individual will be a member of the WPM investment team, working closely with senior management of the division. Responsibilities will include:

- Provide support of WPM's investment team in the development of investment research and due diligence materials for prospective investments
- Help maintain WPM’s research database
- Assist with data entry and data migration
- Additional duties surrounding investment and client service support

Required Experience and Skills:

- Majors: All majors are encouraged to apply, however, a strong finance, business, engineering, mathematics, and/or statistics background is preferred
- Excellent analytical skills (both quantitative and qualitative); prior internship at a nationally recognized investment management, investment banking, management consulting or financial services firm is preferred
- Outstanding written and oral communication skills
- High proficiency in Microsoft Office (particularly Excel and Access)
- Ability to work independently and efficiently under time pressure in a fast- paced environment with a special attention to detail
- Must be graduating in the Fall of 2019 or Spring of 2020

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